

CCAPS Login Guide

CCTST Competition & Awards Program Site

How Do I Get Started?

- The first step for anyone using CCAPS is to either have a CCHMC login, UC login or external login linked to the Cincinnati Children's Research Network
- To determine whether you have access, click the link below and follow the instructions on slides 3-4
- You can access the CCAPS page by clicking the following link
<https://ccaps.research.cchmc.org/welcome>

Your Page Should Now Look Like This:



Select your identity provider

Cincinnati Children's Hospital Medical Center

Go to login page

[Assistance](#)

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Select Your Primary Institution From the Drop Down Menu

Please note if your institution is **NOT** listed, you should select Cincinnati Children's Hospital Medical Center



Select your identity provider

Cincinnati Children's Hospital Medical Center

National Institutes of Health (NIH)

University of Cincinnati Main Campus

[Go to login page](#)

[Assistance](#)

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Common Reasons Login Is Unsuccessful

- 1.) You are an external user and a login ID has not yet been created for you
- 2.) You selected the wrong institution as your primary affiliation

I Need Help!

If you are unable to login, please click “assistance” as shown in the screenshot below and you will be directed to the BMI help email (help@bmi.cchmc.org)



Select your identity provider

Cincinnati Children's Hospital Medical Center ▼

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Alternatively

If your request is urgent, please reach out to Krista Metz (krista.Newland@uc.edu), and provide your 6+2 and M number. Otherwise a member of the Children's IT department will be in touch to let you know your accounts have been linked.